

Lawton City Council

November 13, 2024

The Lawton City Council met in regular session at 5:30pm on November 13, 2024, in the council chambers at 315 Ash St. Mayor Pedersen called the meeting to order around 5:30pm. Roll call was answered by Nelson, Roth, and Saunders.

Agenda: motion by Saunders, second by Nelson to approve the agenda as posted. Motion carried with all voting aye.

Public forum: no public comments were made.

Sheriff: WCSO Linde shared there were 28 incidents for the month of October, including 14 directed patrols and 14 calls or service.

Fire: Chief shared there were 9 calls for service in the month of October. Mayor requested updated physical and certification information as required by the city's insurance.

Mayor: Mayor shared attending a meeting with IMWCA, Text My Gov, contacting Morningside University for the possibility of city website updates, met with ISG for an update with the sewer lagoon permit, worked with residents to create a new trail sign that will be donated by Laserwerks, and had a resident suggest constructing an ice-skating rink at the park. Discussion on potential costs and electrical expansion. The attorney indicated speaking with insurance agent and checking with the LB-CSD.

Clerk: clerk reported three approved building permits- 302 E Main (car port), 501 E Oak (deck), and 401 Ash (lean-to/roof). Attending a budget workshop and will be working on the FY26 budget schedule. Began working with Morningside University students on website design and will be looking into the Woodbury County hazard mitigation plan update.

Public works: director reported installing new US flags on Cedar St., all equipment is ready to go for winter weather, continued organization at the Quonset building, and new holiday decorations are here ready to be installed.

Attorney: attorney discussed the possibility of turning the trail into a public park and revised his submitted proposal for services to keep the hourly rate at \$250 per hour.

Consent agenda: motion by Saunders, second by Roth to approve the minutes of the October 9, 2024, regular city council meeting. Motion carried with all voting aye. Motion by Saunders, second by Nelson to approve the November disbursements and October claims for payment and financial reports. Motion carried with all voting aye. Motion by Saunders, second by Nelson to approve the utility trial balance and accounts receivable audit report. Motion carried with all voting aye.

Text My Gov: motion by Saunders, second by Roth to approve the 3-year agreement with Text My Gov for smart-texting services. Motion carried with all voting aye.

Government Window: motion by Saunders, second by Nelson to approve the agreement with Government Window, LLC to be able to accept electronic pay methods. Motion carried with all voting aye.

FY23-24 Annual Financial Report- the clerk presented the FY2023-24 Annual Financial Report. Cash balances for the fiscal year began at \$2,314,371, had expenses of \$964,570, revenues of \$1,362,182, and ended the year at \$2,714,983. Motion by Roth, second by Nelson to approve the annual financial report. Motion carried with all voting aye.

Resolution 2024-14 Allocation of American Rescue Plan Act (ARPA)

Motion by Saunders, second by Roth to approve the election of "standard allowance" to enable spending funds on government services including the following projects: premium pay \$1,500, street projects \$81,476, equipment purchases \$6,045.68, community beautification and park improvements \$46,087.96, and water projects \$11,422.85 for a total of \$146,532.49. Motion carried on a roll call vote with all members voting aye.

Capital Improvement Plan: discussion on capital improvement plans for FY2025-26.

Ordinance 2024-03 Requiring the Flow of Water in Occupied Structures

Motion by Saunders, second by Nelson to approve the second reading of Ordinance 2024-03 an ordinance amending City Code 90.03 Water Mandatory Connections and Availability of Water, requiring the ability to bring the flow of water into the structure. Motion carried on a roll call vote with all members voting aye.

FY25 Budget Amendment: clerk presented a budget amendment for FY24-25 to increase revenues by \$40,240 and expenses by \$40,240 to more accurately account for actual revenues and expenses. Motion by Saunders, second by Nelson to approve the presented amendment and set a public hearing for 5:30pm on December 11th at the next regular city council meeting. Motion carried with all voting aye.

Humane Society: no action taken.

Maple St Park: after discussion motion by Nelson, second by Roth to name the new park on Maple St, Wiatel Park in appreciation of their contribution to the project. Motion carried with all members voting aye.

Attorney: council reviewed three letters of interest for the city attorney appointment: Ryan Beardshear from Beardshear Law, Chad Thompson from Thompson Law Office, and John Hines from Cray Huff. No action taken.

Resolution 2024-17 Transfer of Funds

Motion by Saunders, second by Roth to approve the transfer of \$39,240 from the general fund to the debt service fund. Motion carried on a roll call vote with all voting aye.

Service line inventory: discussion on notices that will be sent to homeowners who were identified with the water service inventory as "in need of replacement" from the EPA & DNR.

With no further business, motion by Saunders, second by Roth to adjourn the meeting around 6:58pm. Motion carried with all voting aye.

Jesse Pedersen, Mayor

Tricia Jernberg, City Clerk

City of Lawton- Claims & Revenues- October 2024

AMAZON.COM	FIRE-PLUG PUTTY	\$ 29.99
BADGER METER	WATER READ SERVICES	\$ 51.83
BLUEJAY INDUSTRIAL INC	PAYLOADER CHAINS	\$ 1,261.90
BOMGAARS	CLEANERS/BOLTS/COUPLER	\$ 36.69
CITY OF LAWTON	FIRE UTILITIES	\$ 44.29
COLLECTION SERVICES CENTR	CHILD SUPPORT	\$ 353.52
CULLIGAN OF PIERSON	WATER	\$ 19.00
DANKO	FIRE-2 SETS PANT/COAT	\$ 7,596.06
EFTPS	FED/FICA TAX	\$ 3,388.79
FOUNDATION ANALYTICAL LAB	WASTEWATR PREDISCHARGE TESTING	\$ 101.50
FRANKS' ASPHALT INC.	PATCH 20 SPOTS/16 POTHOLES	\$ 16,654.00
G&K DISPOSAL, LLC	SEPTEMBER GARBAGE	\$ 6,735.00
HAKA	FIRE & PW FUEL	\$ 369.43
IA DEPT NATURAL RESOURCES	ANNUAL WATER USE FEE 2025	\$ 115.00
IA LEAGUE OF CITIES	BUDGET WORKSHOP REGISTRATION	\$ 50.00
IPERS	REGULAR IPERS	\$ 2,241.31
JUSTIN DUNNINGTON	PR ADVANCE	\$ 1,340.80
JW CONSTRUCTION	CONSTRUCT PARK SHELTER	\$ 1,000.00
LINDBLOM SERVICES INC	TREE PILE HAUL & MONTHLY FEE	\$ 361.20
MATT PARROTT	CHECKS	\$ 366.74
MENARDS - SIOUX CITY	INFLATABLE FOR CC	\$ 136.78
MIDAMERICAN ENERGY	UTILITIES	\$ 4,137.44
NORTON	NORTON 360 ANNUAL FEE	\$ 100.69
SAMS CLUB	COMM COFFEE & PARADE SUPPLIES	\$ 118.90
STAPLES - SIOUX CITY	PAPER & PLANNER	\$ 26.38
THE RECORD	SEPTEMBER PUBLISHING	\$ 208.74
TOYNE, INC	DRAIN VALVE-FIRE	\$ 66.10
TREAS ST IA	9-2024 WET	\$ 959.75
USPS POSTAL STORE	STAMPED ENVELOPES	\$ 2,226.40
WELLMARK	HEALTH INSURANCE	\$ 1,897.01
WESTERN IOWA TELEPHONE	TELEPHONE & INTERNET	\$ 527.46
WOODBURY COUNTY REC	PRINCIPAL PAYMENT	\$ 39,240.00

Total claims by fund: General \$13,344.79, Fire \$8,245.66, Road Use Tax \$2,441.72, Debt Service \$39,240, American Rescue Plan \$18,915.90, Water \$6,924.59, Water Deposit \$28.75, Sewer \$2,621.29

Total revenues by fund: General \$152,461.08, Fire \$1,541.63, Road Use Tax \$10,584.50, Local Option Sales Tax \$17,043.67, Water \$17,235.73, Water Deposit \$300, Sewer \$18,480.43