

Lawton City Council Minutes

Special Meeting August 13, 2014 5:00 p.m.

The Lawton City Council met in special session on Wednesday, August 13, 2014 at the Lawton City Hall. Meeting was called to order by Mayor Rick Schorg at 5:00 p.m. Council members answering roll call: Matt Otto, Will Wollesen, Mike Frolkey, and Terry Masching. Absent: Perry Ludwig.

A motion by Masching, second by Otto to approve the agenda with the following changes, move item #3 before item #1. Approved 4-0.

Council reviewed the services offered by I&S Group, and discussed the City's needs. Otto made the motion to enter into a services agreement with I&S Group immediately to oversee the Water and Sewer treatment facilities with certified operators. Second by Frolkey. Motion carried 4-0.

Council discussed and compiled an updated Public Works Director/Water Superintendent job description. Motion by Masching, second by Wollesen to adopt updated job description. Motion carried 4-0.

Council next discussed their staffing requirements and developed the advertisement for Public Works Director/Water Superintendent position.

Terry Masching volunteered to be the contact person for Iowa DNT for the interim.

Motion by Masching, second by Frolkey to hire Brian Epling, Eps Lawnworks, to mow and trim all city property marked on the map as needed after he provides signed written proposal, copy of certificate of insurance, and guarantees that the minimum age of workers on City property will be greater than 18 years of age. Motion carried 4-0.

Motion by Masching, second by Frolkey to enter into a contract with Data Technologies, Inc. for software licensing per their proposal for basic package along with the modules for E-bill and ACH utility payments. Motion carried 4-0.

All business being concluded Wollesen made the motion to adjourn, Frolkey seconded. Motion Carried.

Meeting Adjourned at 6:55 p.m.

Attested by: _____

Janet Hasche, City Clerk