

## Lawton City Council Minutes September 3, 2013

The Lawton City Council met in Regular session on Tuesday, September 3, 2013, at the Lawton City Hall. Meeting called to order at 5:00 pm by Mayor Jeff Nitzschke. Council members answering roll: Don Grigg, Terry Masching and Perry Ludwig. Reed Burson and Rick Schorg arrived later. Others attending included PWD Mark Vaul, Clerk Patricia Washburn, Attorney Glenn Metcalf, Jerry Steffen, Record Editor Kent Baker, Major Gregg Stallman, Jeff Thelander, Kenny & Kelly Boyle, Dale Erickson, Marilla Keleher and Judi Meyer.

Clerk Washburn asked that a Special Events Permit be added to the agenda for the Lawton-Bronson Homecoming Parade on September 27. Motion by Ludwig, second by Grigg, to approve agenda as presented with addition. Motion carried 3-0.

Public Hearing was opened at 5:00 p.m. to hear comments or concerns regarding amendment of West Creek Development Urban Renewal Plan to change verbiage from "single-family" to "multi-family residential, single-family residential and limited commercial development" affecting Lot 3 of West Creek Second Addition and Lot 1 of West Creek Third Addition to the City of Lawton. This Public Hearing notice was published in Movable Record August 22, 2013. No written or oral comments had been expressed on amendment. Burson arrived at 5:04 p.m. Motion to close public hearing at 5:05 p.m. made by Grigg, seconded by Ludwig. Motion carried 4-0. Motion to adopt **Resolution #2013-11 AMENDING THE WEST CREEK ADDITION URBAN RENEWAL PLAN AND TAX INCREMENT FINANCE DISTRICT** made by Masching, second by Ludwig. Motion carried on roll 4-0. Complete text of Resolution available at City Hall.

Schorg arrived at 5:10 p.m. School Superintendent Jeff Thelander spoke to council and visitors regarding upcoming school election and gave information regarding school request for Instructional Support Levy Extension.

Kenny & Kelly Boyle introduced themselves as new owners of Memories Bar & Grill. Motion by Burson, second by Masching to approve Liquor License with Outdoor Sales for Memories Bar & Grill. Motion carried on roll 5-0. Boyles stated they hope to be open for business by first home football game.

Major Stallman with Woodbury County Sheriff's Office reported on calls made within city this past month.

Judi Meyer-Ogden reported housing projects are on track. One project has had to be revisited. Three additional applications have been received. Due to available funds, this may fulfill the city requirement for Low-Moderate Income projects. Council will not go outside city limits with funds if enough projects qualify within city limits.

Jerry Steffen has been in contact with Automatic Systems regarding additional billing.

Steffen presented pay request of \$5,670.00 for engineering work on intersection replacement at Cedar and Birch Streets. Motion by Grigg, second by Schorg to approve payment. Motion carried 5-0. Steffen indicated work is expected to be completed during October, 2013.

Motion by Grigg, second by Masching to set Public Hearing on October 1, 2013 at 5:00 pm for purpose of hearing comments regarding calling of outstanding water revenue bonds totaling \$174,000.00. Motion carried on roll 5-0. Clerk stated Budget Amendment will likely also be needed. Council directed clerk to also set that Public Hearing at the same time.

Council discussed updating doors at City Hall, but decided no change was needed at this time.

Council gave verbal approval for Public Works Director, Mark Vaul, to assist with clerical duties as needed during Clerk's absence.

Council reluctantly approved verbal resignation from Rick Schorg as the city representative on the Fire Advisory Board. Council thanked Schorg for his years of service. A new representative was not appointed at this time.

Public Works Director Vaul shared bids with Council for overlaying several sections of streets within city. After comparing bids, motion by Ludwig, second by Grigg to hire Barkley Asphalt of Sioux City to complete the work at cost of \$44,238.20. Motion carried on roll 5-0.

Building permits have been approved for the following: 119 West Maple, fence, sidewalk, retaining wall, misc., 204 West Creek Dr., dwelling.

Clerk shared "thank you" from a resident who received a grant for housing rehabilitation.

Clerk reported on Sheriff's meeting. The question was posed if each community involved in 28E Agreement could unify their city codes. Of particular interest was Municipal Infraction fee.

This varies considerably within the county. State caps fees at \$750.00 for first offense and \$1,000.00 for second and subsequent offenses. Lawton is currently \$250.00 and \$350.00. Council indicated they would like to stay with current fees.

DNR representative was at Sheriff's meeting and stated city code regarding ATV usage needs to be amended to add verbiage of "insurance" requirement to coincide with State law.

Clerk also informed Council of state changes regarding audits and exams. Rather than complete audit every four years, an "exam" will be required once in eight years. Additional costs are involved with the new process.

Motion to approve consent agenda to include August 6, 2013 minutes, August 2013 disbursements of \$96,583.68, financial statements from August, 2013, and Special Events Permit application for Lawton-Bronson Homecoming Parade. Motion carried on roll 5-0.

With no further business to come before the meeting, meeting adjourned at 6:55 pm.

REVENUES BY FUND		DISBURSEMENTS BY FUND	
Interest Earned	1,073.03	TIF-Housing	64,317.92
TIF	-	TIF-West Creek	297.03
Local Option Sales Tax	8,569.34	Local Option Sales Tax	-
General	1,519.89	General	9,620.56
Road Use Tax	8,804.43	Road Use Tax	4,354.86
Water	18,871.72	Water	4,819.66
Sewer	3,426.16	Sewer	2,496.00
Garbage	5,328.73	Garbage	8,675.52
Fire Revenue	-	Fire Disbursements	2,002.13
<b>TOTAL REVENUE</b>	<b>47,593.30</b>	<b>AUG. DISBURSEMENTS</b>	<b>96,583.68</b>

#### WARRANTS APPROVED

US Postal Service, 2,000 PSA envelopes	1123.20
Secretary of State, Notary renewal	30.00
Acco, chlorine	263.80
Bekins Fire & Safety, test extinguishers	51.00
City of Lawton, utilities	43.26
HCI Construction, housing rehab program	53497.00
Hofer Trailer Sales, front end replacement	1495.00
LP Gill, 3rd Qtr landfill assessment	3997.47
Metcalf Law Office, legal fees	100.00
Midwest Breathing Air, coupling, fittings	29.10
Novak Sanitary Service, garbage	4678.05
Prestige Electric, housing rehab program	1900.00
SIMPSCO, admin. Exp. Housing program	8920.92
Doyle Smith, ball field lease	2475.00
Western IA Telephone, phone	374.57
Barkley Asphalt Inc., hot mix	182.39
Brown Supply, manhole cover	271.00
Colonial Research Chem., cleaning supplies	110.38
Lawton Pronto, fuel	703.76
Iowa DNR, wastewater permit fee	210.00
Iowa DNR, wastewater permit fee	112.45
Iowa One Call, locates	19.90
Shane's Glass, window replacement	87.81
Bomgaars, chaps, mower repairs	237.63
Mangold Environ. Test., lead/copper routine tests	320.00
Matt Parrott/Storey Kenworthy, minutes book	163.86
MidAmerican Energy, August	1839.64
Stephan Welding, water line repair	250.00
Central IA Dist., Bowl Bryte	48.49
Dakota Supply Grp, water meters	297.03
Ed M Feld Equipment, fire hose repairs	61.83
Mangold Environ. Test., THM/HAA routine test	170.00
Menards, lighting supplies, misc	1051.25
Siouxland Dist. Health, bacteriological lab fees	117.00
Employee compensation	6901.56
EFTPS, Fed, Med, SS	2631.46
IPERS, retirement	1512.68
<u>Aflac, employee contrib.</u>	<u>32.30</u>
<b>AUGUST DISBURSEMENTS</b>	<b>96583.68</b>

ATTESTED BY: \_\_\_\_\_  
 Patricia L Washburn, City Clerk