

Lawton City Council Minutes

August 6, 2013

The Lawton City Council met in Regular session on Tuesday, August 6, 2013, at the Lawton City Hall. Meeting called to order at 5:00 pm by Mayor Jeff Nitzschke. Council members answering roll: Perry Ludwig, Don Grigg, Terry Masching and Reed Burson. Rick Schorg arrived at 5:08 pm. Others attending included PWD Mark Vaul, Clerk Patricia Washburn, Attorney Glenn Metcalf, Jerry Steffen, Record Editor Kent Baker, Sheriff Dave Drew, Major Gregg Stallman, Pastor Edgar Rodriguez, Will Wollesen, Jesse Pedersen, Matt Otto and Deb Dunn.

Clerk stated one addition to the Consent Agenda, that being a resolution to destroy records according to adopted Records Retention Manual. Motion by Ludwig, second by Masching, to approve tentative agenda with addition. Motion carried 4-0.

In open forum, Jesse Pedersen asked Council about plans for future of city in comparison with neighboring cities. Council responded with explanation of projects over the years. Council also responded with concerns of future development regarding the flood plain, being land-locked and the close proximity to Sioux City.

Pastor Edgar Rodriguez of New Hope Church in Merville spoke to Council regarding upcoming Summer Serve Fest to be held at Tara Way Park in Lawton on August 21 and August 28. It will include live Christian music, children's games and devotional message and will be held from 7-8 pm. Council gave their approval.

Public Hearing was opened at 5:15 p.m. to hear comments or concerns regarding amendment of West Creek Development Urban Renewal Plan to change verbiage from "single-family" to "multi-family residential, single-family residential and limited commercial development" affecting only Lots 4 through 7 of West Creek Second Addition and Lots 1 through 3 of West Creek Third Addition to the City of Lawton. Question arose if Lot 1 of Third Filing should have been excluded and if Lot 3 of Second Filing should have been included. Attorney stated a lot could be removed without additional publication, but a lot could not be added without additional publication. This Public Hearing notice was published in Merville Record on July 25, 2013.

Amendment was made to drop Lot 1 of the Third Filing from Resolution with intent to revisit in September if corrections are necessary. Clerk stated one comment had been received stating concerns if multi-family dwellings were set up as rental units rather than owner-occupied. Councilmen Grigg stated he had also been approached with a similar comment. No other written or oral comments had been received. Motion to close public hearing at 5:22 p.m. made by Grigg, seconded by Ludwig. Motion carried 5-0. Motion to adopt amended **Resolution #2013-08 AMENDING THE WEST CREEK ADDITION URBAN RENEWAL PLAN AND TAX INCREMENT FINANCE DISTRICT** made by Schorg, second by Ludwig. Motion carried on roll 5-0. Complete text of Resolution available at City Hall.

Sheriff Drew and Major Stallman spoke to Council regarding city ordinance concerns and calls made within city this past month. Clerk Washburn will attend a meeting pertaining to details of our agreement with the Sheriff's Office later this month.

After discussion of pay requests for Urban Renewal Housing Projects, motion by Ludwig, second by Masching, to approve all requests as presented, as well as request from SIMPCO. Motion carried on roll 5-0.

Regarding pay request from Automatic Systems for changing parameters on control panel, Council directed Jerry Steffen to investigate why they did not time their visit to be the same as that of Dakota Drilling during the motor upgrade installation. Additional mileage and fees appear to have been billed due to miscommunication on actual motor size. Council tabled pay request at this time.

Councilman Schorg informed Council Kurt Miene with the fire department was interested in applying for a Missouri River Historical Development grant of up to \$250,000 for a possible fire station/community center. The city would be asked to contribute an additional approximately \$500,000. After discussing options and location concerns, Council indicated they would prefer making use of existing structure along with a possible addition of three bays on the north side in separate building. Schorg will take that information to Miene. Council approved Mayor signing letter of request for application if presented with one.

After considerable discussion regarding the drainage ditch in Block 16 of the city, Council decided the city should not change the flow of the ditch.

Motion by Masching, second by Grigg, to purchase new pole banners and brackets from SignPro. Cost of purchase to be under \$2,500. Motion carried on roll 4-0 with Schorg abstaining.

Regarding enclosure of Tara Way Park shelter, Mayor stated it appears not to be a feasible solution. He stated the building itself could not be easily renovated with locations of restrooms, kitchen, etc. Parking is also a problem for large groups.

Clerk and PWD Vault shared recommendations of IMWCA site visit with Council. Some items have already been addressed. Council directed Vault to purchase additional items as recommended.

Council is nearly complete with ordinance book review.

Regarding part-time clerical help, Ludwig mentioned possibility of training Mark Vault to fill in when needed. Council will revisit in September.

PWD Vault stated they plan to start raising curb stands to ground level. Most have already been located. Owner of 216 Ash questioned when driveway will be replaced. City will have to dig close to house to locate curb stand. After such time, the driveway will be replaced.

Vault had received a quote from Titan Energy for annual maintenance plan on both generators. Cost would be \$1,000 per generator per year. Council directed Vault to search for another quote.

Vault asked about certifications above what the city of Lawton is required to have. Council stated the city would pay for the necessary certifications only and would not offer a pay incentive to get higher certifications.

A hydrant was recently noticed that appears to be unmetered on city water. The Public Works Department will investigate. Vault also stated the school has taken their sports fields off city water. This should make a very large difference in the amount of treated water the city is providing to the system each day.

Regarding possible street overlay projects, Council directed Vault to have a contractor look over the town and give the city a quote.

Building permits have been approved for the following: 100 West Creek Dr., fence, garage; 200 West Creek Dr., dwelling.

Clerk spoke to Council about calling some or all of the outstanding water bonds. Each bond outstanding is at 5% and we are currently collecting less than 1% on our savings account and CDs. Outstanding water bond principal is currently \$174,000. Council directed Clerk to take the initial steps to prepare calling these bonds.

When asked if Council wished to make changes to compensation for the Mayor and Council members for meeting attendance, Council said no changes were needed.

Motion by Ludwig, second by Schorg, to approve Consent Agenda including **Resolution #2013-09, APPROVE FY2013 CITY STREET FINANCIAL REPORT**, July 2, 2013 minutes, July 2013, disbursements of \$56,976.62, financial statements from July, 2013, and **Resolution #2013-10, DESTRUCTION OF RECORDS ACCORDING TO THE RECORDS RETENTION MANUAL**. Motion carried on roll 5-0.

With no further business to come before the meeting, meeting adjourned at 6:40 pm.

REVENUES BY FUND		DISBURSEMENTS BY FUND	
Interest Earned	1,109.44	TIF-Housing	4,600.00
TIF	-	TIF-West Creek	838.75
Local Option Sales Tax	8,569.32	Local Option Sales Tax	-
General	3,374.91	General	11,536.93
Road Use Tax	7,435.91	Road Use Tax	4,189.95
Water	14,827.09	Water	12,106.59
Sewer	3,314.40	Sewer	2,611.68
Garbage	5,229.80	Garbage	4,708.05
Fire Revenue	19,126.64	Fire Disbursements	16384.67
TOTAL REVENUE	62,987.51	JULY DISBURSEMENTS	56,976.62

WARRANTS APPROVED

Marilyn Tejada, Deposit refund	51.55
Acco, Chlorine, carusol	1124.68
City of Lawton, utilities	44.28
Echo Group, Inc., flags	387.36
ED M Feld, flips kit	49.95
Fire Service Training Bureau, FF2	150.00
Hach Company, chlorine test packets	367.95
IMWCA, work comp ins	6196.00
Interstate Battery, 2 batteries	38.70
Iowa League of Cities, dues FY14	585.00
Metcalf Law Office, legal fees	100.00
Murphy Tractor, cutting edge	150.84
Titan Energy Systems, lift station generator repair	997.34
Mark Vault, cell phone reim	120.00
Patricia Washburn, cell phone reim	30.00
Staples, printer ink	38.39
Kerry Schmanke, deposit refund	55.60
Dakota Drilling & Backhoe, Inc., 15 hp pump, install	6700.00
Earl May, trees	839.99
First Trust & Savings, FD Emer. CD	10920.56
Hirsch Specialized Contracting, TIF housing proj	4600.00
Moville Record, legal fees	665.80
Banner Township, cemetery upkeep	1250.00
Paul Dunn, reim. Tire repair	50.29
Lawton Pronto, fuel, misc	806.86
Iowa One Call, locates	19.00
Novak Sanitary Service, garbage	4678.05
Robertson Implement Co., mower repairs	291.03
Utility Equipment, risers, tubing	117.04
Western IA Telephone	337.50
Anderson Heating & Cooling, AC repair	170.00
Barkley Asphalt, tack	75.00
Bomgaars, trimmer line	21.99
Dakota Supply Group, meters	538.75
Electronic engineering, pager, belt clip	56.30
ED M Feld, blade, leader line, strainer	1069.90
Istate Truck, Inc., service	272.50
Menard's, misc. supplies	133.83
MidAmerican Energy, July	1968.78
Mike Barkley, excavation	300.00
Sooland Bobcat, mower blade	194.37
Toyne, Inc., rebuild primer pump	525.25
Triple D, emergency dig	200.00
Employee Compensation	6096.44
EFTPS, Fed, Med, SS	2258.96
IPERS, retirement contrib	1290.49
Aflac, employee contrib	32.30
First Trust & Savings, bank fees	8.00
<hr/> JULY DISBURSEMENTS	<hr/> 56976.62

ATTESTED BY: _____
Patricia L Washburn, City Clerk