

Lawton City Council Minutes

January 3, 2012

The Lawton City Council met in Regular session on Tuesday, January 3, 2012, at the Lawton City Hall. Meeting called to order at 5:00 pm by Mayor Jeff Nitzschke. Council members answering roll: Terry Masching, Don Grigg, Rick Schorg, Perry Ludwig and Reed Burson. Others attending included Public Works representative Mark Vault, City Clerk Patricia Washburn, Attorney Glenn Metcalf and City Engineer Jerry Steffen.

Mayor Nitzschke asked Council to reconsider the golf cart and all-terrain vehicle ordinance. After brief discussion, motion by Schorg, second by Burson to amend agenda to include first reading of ordinance allowing golf carts and all-terrain vehicles. Motion carried on roll 5-0.

Motion by Schorg, second by Burson, to approve agenda. Motion carried on roll 5-0.

Mayor Nitzschke welcomed guests.

Discussion was held on possible registration of golf carts at City Hall to assure everyone was aware of the laws governing such vehicles. It was discussed that all ATVs will be required to be registered by the State according to the proposed ordinance. Motion by Schorg, second by Burson, to approve first reading on proposed ordinance allowing use of golf carts and registered all-terrain vehicles within city limits according to regulations spelled out in proposed ordinance. On roll call vote, Aye: Masching, Schorg and Burson. Nay: Grigg and Ludwig. Motion carried 3-2.

Jerry Steffen informed Council work is progressing on Lift Station project. Concrete will be poured this week for generator and propane tank. Steffen presented Council with Change Order #2 in the amount of \$7,769.40. Change order includes required fittings for restrained joints, additional footage and cost for 18" CMP under relocated driveway, and raising diversion manhole. Masching questioned why these items were not figured in original bid. Steffen stated these were unforeseen items. Motion by Grigg, second by Masching to accept Change Order #2 as presented. Motion carried on roll 5-0.

Discussion held on size of propane tank needed for generator at Lift Station. Motion by Ludwig, second by Schorg to pay Request #1 from DA Davis of \$151,598.50. Motion carried on roll 5-0.

Motion by Schorg, second by Grigg to pay Steffen Engineering pay request of \$1,936.25 for engineering work done on Lift Station project. Motion carried on roll 5-0.

Councilman Masching left meeting at 5:30.

Grigg pointed out two concerns in verbiage of City Code regarding fire department. Attorney Metcalf stated he had not had time to review this section. Item was tabled until next meeting.

Regarding drainage complaint west of Cedar Court, Attorney asked if City had changed pattern of water drainage. Mayor and Council stated no changes had taken place. Concerns were mentioned of underground utilities possibly being disturbed if dirt was moved. No action will be taken on matter.

Discussion held on city purchasing recycle carts for each household. Council directed Clerk to include survey in next newsletter to get count of how many carts would be needed.

Clerk informed Council that the budget for Fiscal Year 2013 needs to be started. Council mentioned several items to look at in coming years. Clerk will have preliminary budget numbers at February meeting.

Regarding employee wage compensation, Council stated currently Public Works employees have a built-in raise for each certification acquired. Grigg moved to approve 3% increase for City Clerk Patricia Washburn. Citing no raise since December 2009, Ludwig seconded motion. Discussion followed. Motion carried on roll 3-0 with Burson abstaining. Ayes: Grigg, Schorg, Ludwig. Masching absent.

Motion by Ludwig, second by Schorg, to appoint Glenn Metcalf as the Lawton City Attorney and to appoint Patricia L Washburn as the Lawton City Clerk. Motion carried on roll 4-0.

Mark Vault asked if Council would be interested in purchasing a sweeper for the Toolcat. Vault had information at the meeting, however Council directed him to bring it back at the next meeting.

Clerk Washburn stated City has been notified they will be receiving the MidAmerican Energy Trees Please! Grant. Also, several comments have already been received regarding the possibility of city-owned recycle carts. Those comments were distributed to Council.

Clerk also asked if Council planned to go out for bids on the garbage contract. Council stated they do. Current contract expires June 30, 2012.

Motion by Grigg, second by Schorg, to approve Consent Agenda consisting of December 6, 2011 minutes, December 2011 disbursements of \$39,212.30 **DEPOSITORY RESOLUTION # 2012-01, INVESTMENT OF PUBLIC FUNDS POLICY RESOLUTION # 2012-02, RECORDS CUSTODIAN RESOLUTION # 2012-03 AND WAGE COMPENSATION RESOLUTION #2012-04.** Motion carried on roll 4-0. Complete texts of all resolutions are on file at City Hall.

With no further business to come before the meeting, meeting adjourned at 6:46 pm.

REVENUES BY FUND

DISBURSEMENTS BY FUND

| | | | |
|------------------------|------------------|---------------------------|------------------|
| Interest Earned | 561.44 | | |
| TIF | 2,198.57 | TIF-West Creek | - |
| General | 4,913.84 | General | 11,507.29 |
| Road Use Tax | 6,664.79 | Road Use Tax | 6,893.40 |
| Local Option Sales Tax | 8,959.40 | Local Option Sales Tax | - |
| Water | 12,408.09 | Water | 6,301.92 |
| Sewer | 3,019.25 | Sewer | 6,260.58 |
| Garbage | 4,780.88 | Garbage | 3,135.13 |
| Fire Revenue | 1,625.00 | Fire Disbursements | 5,113.98 |
| TOTAL REVENUE | 45,131.26 | DEC. DISBURSEMENTS | 39,212.30 |

WARRANTS APPROVED

| | |
|---|-----------------|
| Batteries Plus, batteries | 25.97 |
| CHN Garbage | 3094.13 |
| City of Correctionville, mileage reim. | 15.95 |
| City of Lawton, utilities | 52.18 |
| City of Sergeant Bluff, 1999 Polaris Ranger | 1900.00 |
| Fire Service Training Bureau, FF2 training | 150.00 |
| Iowa Rural Water Ass'n, 2012 dues | 200.00 |
| Lawton Ambulance, donation | 1000.00 |
| Mid-States Utility Trailer Sales, trailer | 1930.00 |
| US 20 Ass'n, 2012 dues | 100.00 |
| Ziegler Cat, service & parts | 667.43 |
| Intuit, QB payroll subscription | 395.00 |
| USPS, stamps | 132.00 |
| Acco Unlimited, Chlorine concentrate, pumps | 1037.19 |
| Bekins Fire & Safety, extinguisher checks | 391.56 |
| Certified Testing, compaction tests | 120.00 |
| EGR Insurance, surety bond | 100.00 |
| Lawton Pronto, fuel | 459.89 |
| Healy Welding, snow bucket | 950.00 |
| Iowa One Call, locates | 19.00 |
| Jack's Uniforms & Equip., light bar repairs | 369.95 |
| Steffen, cutting edges | 1095.84 |
| Steffen Engineering, lift station work | 3516.25 |
| Tri-State Electronics, remote assist. | 80.00 |
| Mark Vaul, phone reim. 1/1-6/30 | 120.00 |
| Patricia Washburn, phone reim | 30.00 |
| WITA, phone bills | 291.25 |
| Anderson Heating & Cooling, furnace checks | 135.00 |
| Bomgaars, supplies | 31.38 |
| Metcalf Law Offices, legal fees | 200.00 |
| MidAmerican Energy, gas & electric | 1902.09 |
| US Postmaster, FD PO Box | 76.00 |
| Woodbury CO. Office of Elections, city elect. | 841.37 |
| Central IA Dist., misc. supplies | 172.36 |
| Menard's, misc. supplies | 688.82 |
| Patricia Washburn, 4th Qtr Exp. Statement | 352.74 |
| Employee Compensation | 9289.84 |
| EFTPS, Fed, Med, SS | 2361.76 |
| IPERS | 1256.05 |
| Aflac, employee contrib | 32.30 |
| State of IA, withholding | 1132.00 |
| State of IA, sales tax | 2497.00 |
| DECEMBER DISBURSEMENTS | 39212.30 |

ATTESTED BY: _____
 Patricia L Washburn, City Clerk