

Lawton City Council Minutes

June 7, 2011

The Lawton City Council met in Regular session on Tuesday, June 7, 2011, at the Lawton City Hall. Meeting called to order at 5:00 pm by Mayor Jeff Nitzschke. Council members answering roll: Don Grigg, Reed Burson, Perry Ludwig and Rick Schorg. Terry Masching was absent. Others attending included Public Works representative Mark Vault, City Clerk Patricia Washburn, Attorney Glenn Metcalf, Engineer Jerry Steffen, Movable Record Editor Kent Baker, Dan Thompson and Dale Erickson.

Mayor Nitzschke welcomed all in attendance. Mark Vault added Item #14 to agenda: Roof Leak Repairs on Garage.

Motion by Schorg, second by Grigg to approve agenda. Motion carried on roll 4-0.

Mayor Nitzschke reported installation of water meters on Skyview East and Skyview West is nearly completed. Cost has been minimal. Final assessment process could begin next month.

Dan Thompson requested use of funds from Celebration Fund for Fire Department Centennial. Clerk explained these funds were given to city by Centennial Committee in 2004-2005 after centennial expenses were paid with intention of giving or loaning funds for other public celebrations in Lawton. Thompson stated Fire Association needed "start-up money" for centennial and stated the funds would be returned if possible after centennial. Motion by Ludwig, second by Grigg to approve giving \$1,178.46 to Fire Association per Thompson's request. Motion carried on roll 4-0.

Steffen reported repairs on East Maple Street have been completed. Clerk stated Bill O'Neill had called to say "thanks" for getting his driveway repairs done.

City has received DNR Construction Permit for the sewer lift station project. Council discussed completion date by October 31, 2011. Bids will be let immediately and opened on July 19, 2011. Motion by Grigg, second by Ludwig, to approve **Resolution # 2011-12 setting date of July 19, 2011, for a Public Hearing at 5:00 pm on the 2011 Lift Station Replacement Project.** Motion carried on roll 4-0, Masching absent. Complete text of resolution on file at City Hall.

Motion by Ludwig, second by Schorg to approve pay request of \$14,920.55 from Steffen Engineering for work done on lift station project. Motion carried on roll 4-0.

Motion by Grigg, second by Schorg to authorize Mayor to execute agreement for maintenance and repair of primary roads with Iowa Department of Transportation. Motion carried on roll 4-0.

Motion by Burson, second by Grigg to accept bid from Barkley Asphalt, Inc. to patch bad area on Walnut Street and overlay intersection of Elm and Larimer Streets. Motion carried on roll 4-0.

Motion by Burson, second by Schorg to send Request for Proposals to audit firms for FY 2011 city audit. Motion carried on roll 4-0.

Police protection was tabled pending response from Movable City Council.

No discussion on reviewed section of City ordinance. Clerk will resend to each Council person. Will also include new section.

Clerk asked for verification on vacation time in Employee Handbook. Option to earn vacation time begins at date of full-time status. Vault questioned his vacation time since his first year of employment was as part-time, but he was handed full responsibility of Public Works Department. Council agreed and upon motion of Burson, second by Grigg, Vault's first year of work will be considered as full-time due to the responsibilities he had. Motion carried on roll 4-0.

Vault informed Council of leak in roof over garage next to City Hall. Council directed Vault to get bids to repair or replace. Will consider at next meeting.

Vault reported approximately 100 water meters have been updated, water tower has been cleaned according to contract with Maguire Iron and hydrants have been flushed. Old meters will be broken down and disposed of properly.

Clerk stated building permits have been approved for 204 Ash St., garage; 159 West Creek Dr., patio and retaining wall; 520 N Pine, garage; 108 Pine, deck. A few comments have come in regarding police protection and warning sirens. Request was made by users of Friendship Center that a hand rail be installed near step at east end of hallway near restrooms. Council gave approval to install rail.

Dale Erickson asked Council about special permission to install geo-thermal wells on his property. Council said nothing special was needed.

Mayor requested Attorney check on feasibility and legality of allowing golf carts and ATV's on streets in Lawton. Mayor also mentioned petition circulating regarding emergency sirens.

Motion by Grigg, second by Ludwig, to approve Consent Agenda consisting of May 3 and May 24 minutes and May financial statements and disbursements of \$127,011.83. Motion carried 4-0.

Attorney stated good article in last CityScape magazine on audits. Several on council had read it.

Weed and grass height was discussed with a couple properties being specified. Clerk will notify.

Discussion held about possibly getting a sprayer for the Tool Cat. Some city properties are not sprayed for weeds by lawn service. Vault will get information.

Discussion also held on tree in park blocking view of city electronic sign. Tree either needs to be trimmed or relocated.

With no further business to come before the meeting, meeting adjourned at 6:50 pm.

REVENUES BY FUND

DISBURSEMENTS BY FUND

Interest Earned	2,415.45	TIF-West Creek	47,009.00
TIF	3,107.32	General	21,899.73
General	11,030.99	Road Use Tax	1,609.01
Road Use Tax	7,004.02	Local Option Sales Tax	-
Local Option Sales Tax	5,759.00	Water	45,612.14
Water	11,765.87	Sewer	2,562.42
Sewer	13,082.31	Garbage	3,094.13
Garbage	4,716.13	Fire Disbursements	5,225.40
Fire Revenue	-		
TOTAL REVENUE	58,881.09	MAY DISBURSEMENTS	127,011.83

WARRANTS APPROVED

Intuit, monthly backup	4.95
Analytical & Consulting Serv., lab fees	93.50
CHN Garbage	3094.13
City of Lawton, utilities	52.95
Fireguard, Inc., sensor, gas	452.84
Ed Heutinck, repair coupling	6.98
Moville J&J, Unit 4 replace fuel pump	561.91
O'Reilly Automotive, parts	67.34
Stan Houston Equipment, air filter	21.35
Tri-State Electronic Service, laptop & setup	1612.06
Western IA Telephone	291.03
Flewelling Sand & Gravel, fill sand	148.05
ICAP, return ins. Check	1559.17
Iowa One Call, locates	18.10
US Postal Service, postage	49.92
3E Electrical Engineering, lift station repairs	21.90
Acco, liquid chlorinating solution	324.80
Ed M Feld Equip., safety wands	40.00
Lawton Pronto, fuel, misc	592.11
Menard's, misc. supplies	410.43
Metcalf Law Office, legal fees	100.00
Bomgaars, grass seed, gloves, misc.	72.78
First Trust & Savings, bond pmts & int	85712.75
IMWCA, est. work comp prem.	8594.00
Maguire Iron, clean tower	1905.50
MidAmerican Energy, May	1629.04
Utility Equip. Co., hydrant repair	191.57
Woodbury Co. Library, tax asking	10420.00
Employee compensation	5731.52
Aflac, emp. Contrib	32.30
IPERS, retirement	850.67
EFTPS, Fed, Med, SS	1825.44
IDNR, Vault WD exam	30.00
IDNR, Vault WT exam	30.00
Best Buy, pager monitor	462.74
MAY DISBURSEMENTS	127011.83

SIGNED BY: _____
 Patricia L Washburn, City Clerk