

Lawton City Council Minutes

April 5, 2011

The Lawton City Council met in Regular session on Tuesday, April 5, 2011, at the Lawton City Hall. Meeting called to order at 5:00 pm by Mayor Jeff Nitzschke. Council members answering roll: Rick Schorg, Terry Masching, Don Grigg, Perry Ludwig and Reed Burson. Others attending included Public Works representative Mark Vault, City Clerk Patricia Washburn, Attorney Glenn Metcalf, Engineers Jerry Steffen and Ryan Callaghan, Menville Record Editor Kent Baker, Richard Burkhart and Doug Boetger.

Mayor Nitzschke welcomed all in attendance.

Motion by Masching, second by Grigg to approve agenda. Motion carried 5-0.

Richard Burkhart spoke to Council regarding his intent to subdivide property at 219 Ash St. Since Burkhart has not finished street and cul-de-sac as originally agreed upon, Burkhart stated he will reimburse city for water main, fire hydrant and concrete approach. Clerk will submit bill to Burkhart.

Engineers Steffen and Callaghan discussed options on lift station with Council. Motion by Masching, second by Ludwig, to direct Steffen to survey and define property boundaries at the wastewater treatment facility, prepare and submit plans and specifications to the Iowa Department of Natural Resources for the wastewater lift station replacement. Discussion held on emergency back-up generator being run by either propane or natural gas rather than diesel. Motion carried on roll 5-0. Clerk will draft letter of urgency to IDNR explaining concerns with current lift station.

Mayor Nitzschke and Councilman Grigg met with Woodbury County Sheriff Glenn Parrott and Deputy Doug Boetger during March to discuss possibility of retaining Sheriff's office for police protection. Mayor will meet with Menville City Council in April. Matter will be again discussed at May meeting.

Council discussed whether city should continue to mow Banner Township Cemetery. Mayor will discuss concerns with Banner Township Trustee regarding matter.

Motion by Masching, second by Grigg, to offer full-time maintenance position to candidate recommended by the selection committee at \$14/hr. Evaluation will follow after 90 days. Motion carried on roll 5-0.

Motion by Grigg, second by Schorg, to increase Mark Vault pay to \$14/hr. effective immediately. Motion carried on roll 4-0 with Ludwig abstaining due to family relation.

Motion by Grigg, second by Burson, to offer part-time city clerk assistant position to candidate recommended by the selection committee at \$10/hr. Evaluation will follow after 90 days. Motion carried on roll 5-0. Masching stated need to purchase laptop computer with software compatible to current office computer in order to accommodate additional staff. Motion by Ludwig, second by Masching, to proceed with purchase of laptop. Motion carried on roll 5-0.

Regarding audit directive, Council asked Clerk to investigate date of compliance.

Motion by Schorg, second by Masching, to review Code of Ordinances one section at a time so entire Council is aware of City Code. Motion carried on roll 5-0.

Motion by Grigg, second by Ludwig to set date of Tuesday, May 3, 2011 for Public Hearing on proposed Amendment of Current City Budget. Public hearing set for 5:00 pm. Motion carried on roll 5-0.

Mark Vault reported major problems with lift station this past week. He thanked former employee, Jack Howard, Mayor and Councilmen that came to assist. Vault also reported one bacteria test came back positive so retesting has been done and sent in to lab. Regarding water meter replacement project, about 40 have now been replaced. Vault also stated during clean-up at city shop, he came across a plow that no longer fits any of our equipment. Council stated to dispose of it.

Councilman Schorg left meeting at 6:30 pm.

Clerk distributed Small City Workshop fliers to Council. Clerk will be out of office for IMFOA Conference, but will attempt to have new assistant in place by then. One building permit was approved for a retaining wall at 95 & 97 Walnut.

Mayor discussed curb on north side of West Maple Street from Cedar Street intersection west to driveway. Motion by Burson, second by Masching to saw cut bad section out, then pour with new concrete. Motion carried on roll 4-0.

Motion by Ludwig, second by Grigg to re-hire summer help for mowing at same rate as last year. Motion carried on roll 4-0.

Motion by Ludwig, second by Grigg, to approve Consent Agenda consisting of March 1 & March 22 minutes, March disbursements of \$53,009.40 and March financial statements. Motion carried 4-0.

With no further business to come before the meeting, meeting adjourned at 6:45 pm.

REVENUES BY FUND

DISBURSEMENTS BY FUND

Interest Earned	788.21	TIF-West Creek	-
TIF	3,469.18	General	12,373.22
General	4,768.43	Road Use Tax	3,096.81
Road Use Tax	8,307.20	Local Option Sales Tax	-
Local Option Sales Tax	5,758.98	Water	14,411.40
Water	11,400.60	Sewer	7,041.23
Sewer	3,099.78	Garbage	6,226.26
Garbage	4,761.33	Fire Disbursements	9,860.48
Fire Revenue	-		
TOTAL REVENUE	42,353.71	MAR DISBURSEMENTS	53,009.40

WARRANTS APPROVED

Intuit, monthly backup	4.95
Menards, supplies	11.12
Intuit, monthly backup	4.95
Menards, supplies	15.35
CHN Garbage	3094.13
City of Lawton, utilities	44.02
Ed M Feld, grant purchases	3449.25
HAKA, Lawton pronto, fuel	547.30
Lawton Ambulance, shared service bill	31.00
Soo Land Bobcat, supplies	81.25
Steffen Engineering, lift station	4955.00
Mark Vaul, cell ph. Reim.	80.00
Patricia Washburn, cell ph. Reim	20.00
WITA, February	287.63
Ed M Feld, supplies	158.45
Electrical Engineering & Equip., breakers	78.44
IMFOA, spring conf. Washburn	100.00
City of Sioux City, asphalt	118.13
Electronic Specialties, Inc., 6-bnk charger	564.00
Feld Fire, supplies	172.00
ICAP, liability insurance	12375.10
WITCC, fire training	1200.00
American Legion, flag	18.50
Bomgaars, heater, shop vac	105.91
Dakota Supply Group, handheld unit, software, training	8612.00
MidAmerican Energy, March	2106.54
Batteries Plus, FD batteries	102.47
CHN Garbage	3094.13
Ed M Feld, fire equipment	409.95
Metcalf Law Office	200.00
EFTPS, Fed, Med, SS	1535.66
IPERS, retirement	795.82
Aflac, employee contrib	56.40
IA Withholding	1085.00
IA Sales Tax	2242.00
Employee compensation	5252.95
MARCH DISBURSEMENTS	53009.40

SIGNED BY: _____
 Patricia L Washburn, City Clerk