

Lawton City Council Minutes

March 1, 2011

The Lawton City Council met in Regular session on Tuesday, March 1, 2011, at the Lawton City Hall. Meeting called to order at 5:00 pm by Mayor Jeff Nitzschke. Council members answering roll: Terry Masching, Don Grigg, Rick Schorg and Perry Ludwig. Reed Burson was absent. Others attending included Public Works representative Mark Vault, City Clerk Patricia Washburn, Attorney Glenn Metcalf, Engineers Jerry Steffen and Ryan Callaghan and Movable Record Editor Kent Baker.

Mayor Nitzschke welcomed all in attendance.

Clerk amended agenda to include Pay Request from Steffen Engineering, FEMA Flood Plain map discussion and MRHD Grant Application Authorization. Motion by Schorg, second by Grigg to approve agenda as amended. Motion carried 4-0.

Public Hearing was opened at 5:05 pm to hear oral or written concerns regarding City Fiscal Year 2012 proposed budget. Clerk stated she had received telephone call from resident regarding cost of sewer lift station replacement. Caller stated he felt heavier burden should be placed on the "newcomers" in town. Clerk stated she explained to caller everyone that puts water down the drain adds to the burden of the lift station. She also explained the current lift station is outdated and obsolete. No other verbal or written concerns were heard. Motion to close Public Hearing at 5:08 pm was made by Masching, second by Ludwig. Motion carried on roll 4-0.

Motion by Grigg, second by Ludwig to approve Resolution #2011-04 giving approval to City FY 2012 Budget. Motion carried on roll 4-0. Complete text of resolution is on file at City Hall.

Sealed bids were opened for information sign. High bid came from Movable Evangelical Church with a bid of \$500.01. Motion to award bid to this bidder was made by Ludwig, seconded by Grigg. Motion carried 4-0.

Sealed bids were opened for Christmas decorations. High bid came from City of Masonville with a bid of \$25 per decoration or \$400 for all decorations. Motion to award bid for all decorations to this bidder was made by Grigg, second by Masching. Motion carried 4-0.

Fire Chief Eyres was unable to attend meeting. Item #4 was deleted from agenda.

Lift station upgrade was discussed. Council directed engineers to submit letter and permit application to DNR along with specifications on project. It is hoped bids can be let and opened at May meeting. Steffen recommended soil should be tested prior to construction. Council agreed.

Motion from Masching, second by Grigg to contact HR Source to get Employee handbook template to consider for our City. Motion carried on roll 4-0.

Discussion held on finding additional staffing at City Hall and also in Public Works. Part time employee will be considered at City Hall and full time employee will be considered in Public works. Clerk will post ads as soon as possible.

Clerk informed Council of discussion at recent Clerk's meeting regarding potential of entering into 28E Agreement with neighboring community for police protection. After discussion, Mayor will meet with County Sheriff to see what can be worked out.

On motion by Grigg, second by Ludwig, Council approved reimbursing Mark Vault \$20/month and Patricia Washburn \$5/month for cell phone usage since both make and receive work calls on their personal cell phones. Motion carried 4-0.

Engineer Steffen informed Council he will fix east end of Maple Street since contractor has never come back to repair problem areas. Motion by Schorg, second by Ludwig to pay request from Steffen Engineering of \$4,955.00 for work completed on lift station project. Motion carried on roll 4-0.

On motion of Schorg, second by Masching, Council directed Steffen to survey and pursue additional information for FEMA on flood plain map. Motion carried 4-0.

Masching made motion authorizing City Clerk to request and submit MRHD grant for emergency stand-by generator that will be used at new lift station. Motion seconded by Ludwig. Motion carried 4-0.

Mark Vault spoke regarding Public Works Department. He had received a call regarding the city purchasing a used street sweeper. Council indicated they are not interested at this time. Vault also informed Council of curb stop break at 324 E Main St. It has been temporarily fixed until ground warms up in the Spring.

City Clerk informed Council of receipt of \$1,000 check from the Trees Please! Grant from MidAmerican Energy. Clerk had also received an electronic notice from Iowa Alcoholic Beverages Division stating a

violation had taken place within the city limits in February. No action is required by Council as the incident was handled by the State Patrol. City Clerk informed Council City Hall will be closed March 10 & 11 so she can help prepare for Lowell Anderson's Benefit on the 11th. City Hall will also be closed most of the week from March 21-25 due to a family wedding.

Mayor Nitzschke announced that City Clerk Patricia Washburn had been named by Iowa Rural Water Association as the 2010 City Clerk of the Year. He presented Washburn with a Certificate of Appreciation from the City of Lawton and with a Certificate of Recognition from the Iowa State Senate.

Motion by Schorg, second by Grigg to approve consent agenda consisting of February 1, 2011, minutes, February disbursements of \$41,658.91, Lawton Pronto liquor license renewal and Resolution #2011-15 amending Depository Resolution #2011-01 to change depository limit to a maximum of \$2,000,000. Motion carried on roll 4-0.

With no further business to come before the meeting, meeting adjourned at 7:30 pm.

REVENUES BY FUND

DISBURSEMENTS BY FUND

Interest Earned	2,510.98	TIF-West Creek	-
TIF	1,370.96	General	4,079.76
General	3,827.47	Road Use Tax	6,967.62
Road Use Tax	6,100.84	Local Option Sales Tax	-
Local Option Sales Tax	6,800.81	Water	25,047.65
Water	11,033.40	Sewer	1,767.70
Sewer	3,007.88	Garbage	3,094.13
Garbage	4,749.12	Fire Disbursements	702.05
Fire Revenue	1,500.00		
TOTAL REVENUE	40,901.46	FEB. DISBURSEMENTS	41,658.91

WARRANTS APPROVED

Brown Supply, misc. supplies	253.46
CHN Garbage	3094.13
Iowa DNR, "as-built" fee, Hillside	200.00
Jamie Amick, liquor license refund	195.00
Steffen Engineering, flood map, Hillside	10231.00
Town & Country Services, 2011 contract	890.00
City of Lawton, utilities	45.30
Lawton Pronto, fuel	1075.38
WITA, telephone	286.44
Coralville Comfort Inn, lodging	57.59
ACCO, carusol	1018.35
Batteries Plus, batteries	44.40
Dakota Supply Group, radio read meters	13509.14
Ed M Feld, equipment	225.95
Mangold Env. Testing, lab fees	15.00
Metcalf Law Office, legal fees	325.00
Siouxland Dist. Health Dept, lab fees	91.00
WalMart, photo frames	6.00
Metcalf Law Office, replace lost check	197.00
MidAmerican Energy	2413.34
Nitzschke Construction, water leak repair	100.00
Employee compensation	5005.05
EFTPS, Fed, Med, SS	1532.80
IPERS	767.08
Aflac, employee contribs	80.50
FEBRUARY DISBURSEMENTS	41658.91

SIGNED BY: _____
 Patricia L Washburn, City Clerk