

Lawton City Council Minutes

February 1, 2011

The Lawton City Council met in Regular session on Tuesday, February 1, 2011, at the Lawton City Hall. Meeting called to order at 5:00 pm by Mayor Jeff Nitzschke. Council members answering roll: Terry Masching, Don Grigg and Perry Ludwig. Reed Burson and Rick Schorg arrived later. Others attending included City Clerk Patricia Washburn, Attorney Glenn Metcalf, Engineers Jerry Steffen and Ryan Callaghan, Fire Chief Kory Eyres, Kyle Hammond, Jason Brausweig and Kent Baker.

Mayor Nitzschke welcomed all in attendance.

Motion by Ludwig, second by Grigg to approve agenda as presented. Motion carried 3-0.

Fire Chief Eyres informed Council of upcoming 100 year celebration for Lawton Fire Department scheduled for August 13, 2011. Day will start with annual pancake breakfast, followed by water fights, parade, band and fireworks. Council gave Fire Chief verbal approval and requested to keep Council informed of activities.

Councilman Burson arrived at 5:05. Councilman Schorg arrived at 5:17.

Engineers Steffen and Callaghan informed Council of need to replace current lift station by sewer lagoons. Equipment is obsolete and parts are difficult to find. Rough cost estimate at this time is about \$300,000. After considerable discussion, motion by Grigg, second by Ludwig to direct engineer to prepare plans and specifications for new lift station project. Motion carried on roll 5-0. Discussion held on financing. Attorney will investigate options.

Council was presented with Construction Permit Violation from DNR regarding Hillside Waterworks project. Council directed City Clerk to submit "As-Built" Fee with paperwork.

Motion by Ludwig, second by Masching to direct Mayor Jeff Nitzschke to contact Dan Sinclair with Dakota Supply Group and get radio read meters ordered. Meters and radio remotes will be installed in homes in Hillside area first. Remotes will be installed in West Creek area. Remainder of city will be installed section by section. Motion carried on roll 5-0.

Motion by Masching, second by Grigg to have City hire licensed plumber to install meters in Hillside area. Motion carried on roll 5-0.

Motion by Masching, second by Burson to pay requests submitted by Steffen Engineering of \$2,782.50 for work on flood mapping and \$7,448.50 for work on Hillside water extension. Motion carried on roll 5-0. FEMA has returned flood maps. Steffen will review for city.

Motion by Grigg, second by Masching to enter into contract with Town & Country Services for lawn care on two parks and water tower lot for 2011. Motion carried on roll 5-0.

Motion by Masching, second by Ludwig to set Public Hearing date and time of March 1, 2011 at 5:00 pm to hear public comments on 2012 City Budget. Motion carried on roll 5-0. Clerk directed to increase sewer expenditure by \$300,000 to include new lift station. Council made no other changes to preliminary budget.

Clerk Washburn and Councilman Ludwig informed all in attendance of upcoming benefit to be held for Lowell Anderson on March 11, 2011.

Discussion held on Employee Handbook. Council asked that this be tabled until March meeting.

No one from Public Works was able to attend.

Clerk notified Council of e-mail requesting information on making tax-deductible donation to Fire Department. Sender was notified donation would have to come through fire budget at the City. Currently Fire Association is not recognized by IRS as 501c(3). Fire Chief was also notified of this correspondence.

Council opted not to participate in Sioux City Explorers Community Night program.

Clerk Washburn notified Council she has received word that she has been nominated to be City Clerk of the Year 2010 by the Iowa Rural Water Association. Awards presentation will be in Coralville on February 15 during the IRWA Annual Conference, so City Hall will be closed that day. Motion by Masching, second by Grigg to pay travel expenses. Motion carried on roll 5-0. Councilman Grigg stated it was an honor for the City of Lawton to have this nomination.

Since getting new computer and new operating system, Clerk stated she cannot access the city website software to make changes. Therefore it has not been updated since mid-December. Council directed Clerk to make necessary contacts to get this resolved.

Motion by Masching, second by Grigg to approve **DEPOSITORY RESOLUTION #2011-01** naming First Trust & Savings Bank as the City Depository and to set the maximum deposit at \$1,500,000.00. Motion carried on roll 5-0. Complete text of resolution on file at City Hall.

Motion by Schorg, second by Masching to approve **INVESTMENT OF PUBLIC FUNDS RESOLUTION #2011-02** basically stating City of Lawton will comply with Iowa Code Chapter 452. Motion carried on roll 5-0. Complete text of resolution on file at City Hall.

Motion by Grigg, second by Ludwig to approve **RECORDS CUSTODIAN RESOLUTION #2011-03** naming Patricia Washburn, City Clerk, as custodian over primary records except as follows: Mark Vaul as custodian over water supply and waste water disposal records; Kory Eyres, Fire Chief, as custodian over all records dealing with the Lawton Volunteer Fire Department; Ken Eyres, Ambulance Chief, as custodian over all records pertaining to the ambulance. Motion carried on roll 5-0. Complete text of resolution on file at City Hall.

Motion by Schorg, second by Ludwig to approve consent agenda consisting of Jan. 4 & 17 minutes, January disbursements of \$31,310.90 and January financial statements. Motion carried on roll 5-0.

With no further business to come before the meeting, meeting adjourned at 7:20 pm.

REVENUES BY FUND

DISBURSEMENTS BY FUND

Interest Earned	2,785.24	TIF-West Creek	-
TIF	3,200.67	General	4,788.56
General	8,380.56	Road Use Tax	6,543.52
Road Use Tax	5,250.01	Local Option Sales Tax	-
Local Option Sales Tax	6,800.81	Water	8,034.83
Water	11,739.09	Sewer	3,408.15
Sewer	2,957.52	Garbage	6,506.45
Garbage	4,737.16	Fire Disbursements	2,029.39
Fire Revenue	14,015.13		
TOTAL REVENUE	59,866.19	JAN. DISBURSEMENTS	31,310.90

WARRANTS APPROVED

Intuit, monthly backup	4.95
WalMart, desk phone	24.84
WalMart, batteries, planner, card	16.97
Acco, liquid chlorine	324.80
CHN Garbage	3057.98
City of Lawton, utilities	44.28
Colonial Research Chem. Corp, breakdown	186.00
IMFOA, dues Apr. '11-'12	30.00
Menard's, supplies	122.05
Siouxland Humane Society, injured cat	35.00
Suburban Supply, backhoe	2382.00
Tri-State Electronics, computer	2135.50
Utility Equipment, supplies	1580.07
Patricia Washburn, 4th qtr Expense Statement	317.00
WITA, December	284.11
Woodbury Co. Landfill, 1st Qtr Ass't., trash	3448.47
First Trust & Savings Bank, Safe Dep. Bx	17.00
Lawton Pronto, fuel	955.08
IMFOA, Washburn recertification	25.00
Staples	203.43
Staples, paper, misc	60.45
City of Sergeant Bluff, salt/sand mx	210.00
Feld Fire, bunker gear	1437.50
Menard's, reflectors for lagoon	15.13
MidAmerican Energy, January	2222.10
Moville Record, publications	376.43
O'Reilly Automotive, Inc., bulb	5.49
Share Corp, Natrklene	167.35
Stan Houston Equip., packer repairs	146.54
Steffen, cutting edges, misc	396.04
Employee Compensation	7371.26
EFTPS, Fed, Med, SS contribs.	2474.34
IPERS	1153.24
Aflac	80.50
JANUARY DISBURSEMENTS	31310.90

SIGNED BY: _____
 Patricia L Washburn, City Clerk