

Lawton City Council Minutes

April 6, 2010

The Lawton City Council met in Regular session on Tuesday, April 6, 2010, at the Lawton City Hall. Meeting called to order at 5:10 pm by Mayor Jeff Nitzschke. Council members answering roll: Perry Ludwig, Don Grigg and Rick Schorg. Reed Burson and Terry Masching were absent. Others attending included City Clerk Patricia Washburn, Attorney Glenn Metcalf, Engineer Jerry Steffen, Paul Pirrie, Jason Braunschweig, Tim Bauer, and Kent Baker.

Mayor Nitzschke welcomed guests.

Motion by Ludwig, second by Grigg to approve agenda as presented. Motion carried 3-0.

Motion by Ludwig, second by Grigg to approve Special Events Permit Application for L-B High School on May 5, 2010 in order to host NW Iowa Industrial Technology Fair. Portion of East Birch Street will be closed briefly, but will not interrupt access to any residences. Motion carried 3-0.

Discussion continued regarding possibility of Hillside Waterworks Association disbanding and residents of Association purchasing water from City of Lawton. Association will meet to discuss options with members and will report to City. Attorney advised a voluntary assessment agreement is allowed with Board of Supervisor's approval. Fees were discussed with Association members present. Engineer Steffen stated he would need to get permit from DNR and get bids on project as soon as Association gets clearance needed for easements.

Steffen reported well pump for upgrade is at Dakota Drilling and Backhoe and will be installed as soon as possible.

Steffen also reported FEMA has been notified of change requests regarding proposed flood plain map within Lawton city limits. Response received stated FEMA would take request under advisement.

Regarding request from home owners at 119 E Oak Street for city to install drain at end of their driveway, Council feels problem is not city issue. Street has not been raised, however property is lower than street and water will pool at low point.

Fire Chief Lahrs plans to inspect new fire truck on April 8 and possibly bring to Lawton at that time. Final payment will be due April 15. City portion is \$39,078.50. Fire Department has indicated they would like to sell the 1977 truck and other equipment.

EGR Insurance agent Pat Rogers perused General Safety Manual and stated verbiage is adequate. No changes need to be made.

Council approved continuation of Direct Deposit usage and will absorb minimal costs involved.

Motion by Grigg, second by Ludwig to order twelve new street light Christmas decorations with six each of two different designs. Motion carried 3-0. Decorations will use LED lights.

Clerk presented Council with proposed job descriptions for Public Works Director, City Clerk and part time Maintenance Person. No action taken.

Discussion held on need to re-call previous employee to assist part-time in Public Works Department. Mayor will discuss with employee and ask him to start as soon as possible. Wage to be presented is \$12/hr with potential increases after successfully finishing certifications for handling water and wastewater.

Clerk reported one building permit approved at 114 E Maple Street for backyard fence. Thank you note was read from Mayor Jeff Nitzschke for flowers from Council and Clerk. Council gave approval for Clerk to attend Spring IMFOA Conference in Des Moines April 21-23. Clerk also stated City Hall would be closing at 2:00 April 8 and closed all day April 9 for personal reasons.

Council denied request for specified "floating holiday" citing willingness to be flexible with employees as needed.

Todd Roerig had contacted City Hall looking for service projects for Cub Scouts. Council feels boys can help tend to new trees that will be planted on north side of lot in West Creek Development where lift station is location.

Mayor discussed bill from S & S Equipment regarding McCormick tractor repairs. Mayor will discuss issue with owner of S & S again before remitting payment.

Motion by Ludwig, second by Grigg, to approve Consent Agenda consisting of March 2, 2010 minutes and March financial statements including disbursements of \$22,100.45. Motion carried on roll 3-0.

With no further business to come before the meeting, meeting adjourned at 7:10 pm.

REVENUES BY FUND

DISBURSEMENTS BY FUND

| | | | |
|------------------------|------------------|---------------------------|------------------|
| Interest Earned | 862.47 | TIF-West Creek | 1,500.00 |
| TIF | 1,174.31 | General | 5,205.08 |
| General | 6,051.78 | Road Use Tax | 3,627.55 |
| Road Use Tax | 5,720.58 | Local Option Sales Tax | 0.00 |
| Local Option Sales Tax | 5,458.31 | Water | 4,861.42 |
| Water | 10,770.14 | Sewer | 2,257.08 |
| Sewer | 3,180.04 | Garbage | 2,943.99 |
| Garbage | 4,910.80 | Fire Disbursements | 1,705.33 |
| Fire Revenue | 250.00 | | |
| TOTAL REVENUE | 38,378.43 | MAR. DISBURSEMENTS | 22,100.45 |

WARRANTS APPROVED

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| City of Lawton, FD utilities | 47.59 |
| International Inst. Of Muni Clerks, dues | 125.00 |
| Steffen, return spring Boss | 41.92 |
| Wellmark BC/BS, 6 mo. Premium | 1123.14 |
| WITCC, training | 1330.00 |
| WITA, phone | 284.40 |
| Ziegler Cat, repairs | 29.93 |
| Jeremy Coe, deposit refund | 46.59 |
| CHN Garbage | 2863.99 |
| Lawton Pronto, fuel | 789.21 |
| ICAP, ins. Set'ment, prop acquisition | 1500.00 |
| Intuit, monthly backup | 4.95 |
| Shawn Cowing, deposit refund | 100.00 |
| IMFOA, Spring Conf. | 50.00 |
| JPCooke Co, pet tags | 72.20 |
| Menard's, shop supplies | 18.34 |
| MidAmerican Energy | 2131.82 |
| Patricia Washburn, exp. statement | 121.64 |
| Aflac, emp. Contrib | 80.50 |
| EFTPS, Fed, Med, SS | 2033.98 |
| IPERS | 822.13 |
| State of Iowa, Withholding | 1115.00 |
| State of Iowa, Sales Tax | 2076.00 |

SIGNED BY: _____
 Patricia L Washburn, City Clerk